

# Enrollment

## Frequently Asked Questions

Q: Do I have to enroll on-line?

**A: While it is certainly not required, to continue to improve information accuracy, it is strongly encouraged. If desired you may complete them on-line, print them and mail or deliver them to the school office. However, please do not do both ( submit and print and deliver).**

Q: What if I don't have computer access?

**A: If you do not have computer access at home, please contact the school office and we will help to make arrangements for you to make use of a computer at school.**

Q: If I have more than one child, do I need to fill out more than one form?

**A: In some cases yes. Please refer to the enrollment page and review the description of each form prior to completing it.**

Q: Which forms do I need to complete?

**A: Please refer to the enrollment page and review the description of each form.**

Q: Do I have to complete the Medical History Form?

**A: Yes, one time only for each student. However, should there be any changes to your child's medical history, the form should be updated. In the event of a medical emergency during the school hours the information contained on this form can prove invaluable.**

Q: What if I have applied for enrollment for an additional new student?

**A: You may add their information to the enrollment materials you are completing for your current student.**

Q: What monies are due at the time of enrollment?

**A: No fees are due payable at the time of completion of the enrollment packet. You may pay the enrollment fees in one or more payments that must be paid in full by the last day of school (the year previous to the one enrolling in). For example, if enrolling for the 2010/2011 school year, enrollment fees are due in full 6/3/10.**

Q: How do I pay my fees?

**A: Forward your check, cash or money order to Apostles Lutheran School, 5828 Santa Teresa Blvd., San Jose, CA 95123 Attn: Registration.**

Q: How do I know Apostles received the forms I submitted on-line?

**A: You will receive a confirmation e-mail in 3 to 5 working days acknowledging receipt.**

Q: Who can I call if I have additional questions?

**A: Should you have additional questions please call the school office at 408-578-4800.**